

# TRAINING SCHEDULE

## 2023



Courses can now be viewed online at:  
[www.BucksCountyPoliceAssociation.com](http://www.BucksCountyPoliceAssociation.com)

Classes are limited to current police and law enforcement officers.

# IN-SERVICE TRAINING

## POLICE IN-SERVICE SCHEDULE

**Day One - Legal Updates / Tactical Communications**

**Day Two - Criminal Investigations / Officer Wellness**

TBD	TBD				
In-Service Training	Jan 11 – 12	8:30 AM	4:30 PM		
In-Service Training	Jan 18 – 19	8:30 AM	4:30 PM		
In-Service Training	Jan 25 – 26	8:30 AM	4:30 PM		
In-Service Training	Feb 01 – 02	8:30 AM	4:30 PM		
In-Service Training	Feb 08 – 09	8:30 AM	4:30 PM		
In-Service Training	Feb 15 – 16	8:30 AM	4:30 PM		
In-Service Training	Feb 22 – 23	8:30 AM	4:30 PM		
In-Service Training	Mar 08 – 09	8:30 AM	4:30 PM		
In-Service Training	Mar 15 – 16	8:30 AM	4:30 PM		
In-Service Training	Mar 22 – 23	8:30 AM	4:30 PM		
In-Service Training	Apr 12 – 13	8:30 AM	4:30 PM	Chief's Only	
In-Service Training	Apr 19 – 20	8:30 AM	4:30 PM		
In-Service Training	Apr 26 – 27	8:30 AM	4:30 PM		
In-Service Training	May 03 – 04	8:30 AM	4:30 PM		
In-Service Training	May 10 – 11	8:30 AM	4:30 PM		
In-Service Training	May 24 – 25	8:30 AM	4:30 PM		
In-Service Training	May 31 - 1	8:30 AM	4:30 PM		



[Click for Calendar](#)

## January 25 - Medical Marijuana Workshop - 0830 - 1630 hrs. No Fee

This workshop will address the challenges presented to law enforcement with the advent of the new law.

Topics covered include:

- A brief history of marijuana
- Society's changing attitudes towards marijuana
- The plant itself
- Various forms and ingestion methods
- Paraphernalia
- The current Federal and Pennsylvania laws
- Conflicts between the Federal & State statutes
- Signs and symptoms of impairment
- Recommended procedures for traffic stops

This course was initially designed for law enforcement officers; however, it is applicable & beneficial to other members of the criminal justice system including District Attorneys, Assistant District Attorneys, Probation & Parole Officers, County DUI Coordinators, and other professional highway safety partners.

Registration deadline is January 10, 2023

To register, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## February 7 - 9 - Interviewing Series I - IV - 0800 - 1630 hrs. No Fee

Course Number: CR-551

This interviewing series consists of three days of instruction in the art and science of gathering accurate and more complete information from persons by means of oral interviews and assessing non-verbal communication. This involves oral interaction, interpretation of non-verbal behaviors, and assessment of deception. This process is discussed from the standpoint of various interviewing situations including traffic stops, vehicle collision investigations, interviews of victims and witnesses, and interrogations of criminal suspects.

This course incorporates the four levels of interviewing. Through the use of videos, slides and classroom exercises, participants discuss how to prepare for interviews, assess subjects, and conduct routine and formal interviews. Participants review and assess actual interviews and critique them for proper application of strategy and tactics. Interviewing methods introduced are discussed in light of both routine interviews, as well as the interrogation of a suspect in custody.

For registration form, [click HERE](#)

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## February 9 - Performance Improvement Program - 0900 - 1500 hrs. Fee: \$190 - \*see VanMeter site for group rates\*

Performance Improvement Programs are well accepted by courts, arbiters, civil review boards and employees as a non-punitive means for dealing with employee performance deficiencies. They reduce the burden on management by placing the responsibility squarely on the employee's shoulders for improvement, reduce the basis for grievances because they are non-punitive methods for correcting deficient performance and they provide a valid offense against claims of illegal discrimination.

### Topics Covered:

- The three causes for performance failure
- Standards for determining when performance needs improvement
- The advantages of performance improvement plans over punitive action
- How to develop a Performance Improvement Plan
- What it takes to enforce an improvement plan

To register, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## February 10 - Human Trafficking - 0900 - 1600 hrs. - No Fee

This seminar, presented by the Bucks County Human Trafficking Task Force, will provide an overview on conducting human trafficking investigations.

The training will include:

- Review of Pennsylvania's Human Trafficking Laws
- Warning signs during routine patrol calls
- Asian massage parlor investigations
- Proactive operations that can be conducted

The goal of the training is to familiarize law enforcement with tactics and terminology these offenders engage in. This seminar benefits both detectives and patrol officers.

\*Registration begins at 0830 hrs.\*

To register, [email\\_policetraining@buckscounty.org](mailto:email_policetraining@buckscounty.org)

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## February 28 - Report Writing & Case Preparation for the Law Enforcement Professional - 0800 - 1630 hrs. - No Fee

Course Number: PA-624

This course provides law enforcement professionals with the necessary tools for composing a proper police narrative as it pertains to the DUI arrest. We will examine the case preparation process and look at specific aspects of presenting a DUI case at trial. Successful prosecution of these cases hinges not only on proper note taking and report preparation, but also on preparedness and proper presentation at trial.

Topics covered include vital elements of a professional police report, proper grammar and punctuation, and common report writing mistakes.

Although this course is geared toward successful DUI prosecution, the instruction provided is applicable across a wide range of investigatory narratives. Both new and seasoned officers will benefit from the course as it provides a primer for new members of law enforcement and a refresher for seasoned officers who would benefit from additional instruction in this area.

This course will be interactive and is designed for students to actively participate through discussion, verbal exercises, written exercises, and the preparation of a DUI report.

For registration form, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## **March 1 - 2 - Tactical Communications: Realistic De-Escalation 0800 - 1630 hrs. - No Fee**

Course Number: PA-625

This course examines the perceptions that many outside law enforcement have about law enforcement de-escalation and compares that with the realities faced on the street. We take a long look at the tactical considerations involved with the de-escalation process while also examining the training needs required to be more successful in influencing behavior for people in conflict and in crisis. We look at verbal skills, non-verbal behaviors, and effective intervention techniques that are instrumental in defusing conflict situations. This will allow the individual professional to increase their chances of ending the encounter on a positive note, thereby minimizing the danger posed by individuals being fueled by contaminated thinking.

Specific topics covered include effective methods of communication, barriers to communication, non-verbal communication, de-escalation techniques and tactical considerations. The course is designed to cover each of the topics mentioned while also delving into other areas such as proxemics and kinesics and how each is involved in defusing escalating situations.

In addition, we discuss the threat-assessment process as well as post-event professional articulation. These tactical communications and de-escalation techniques are being presented to enable departments and individuals to learn skills designed to prevent potential conflicts from spiraling out of control, stressing that a positive outcome is the desired goal of each citizen interaction.

For registration form, [click HERE](#)

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## **March 2 - Discipline and Termination: Rules, Policies and Procedures - 0900 - 1500 hrs. - Fee: \$190 \*see VanMeter site for group rates\***

The traditional punitive approach to progressive discipline and termination has become increasingly burdensome and complex. Civil rights laws, unions and civil service board provide too many opportunities for problem employees to file frivolous grievances and law suits. Management needs to include non-punitive approaches, last chance agreements and no-fault terminations to deal with employees who will not or can't comply with the rules of the organization and be productive.

Attendees will be taught:

- How court and arbiters' support for management's right to enforce its rules, policies, procedures and practices with discipline and termination.
- The principles of Just Cause and Due Process as they apply to progressive discipline and terminations.
- How to use traditional v. non-traditional approaches to progressive discipline and termination.

To register, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## March 6 - The Adaptive Supervisor - 0800 - 1700 hrs. - Fee: \$219

\*use code EARLY at checkout before January 6th to receive 10% off\*

Attendees will work with a legal and ethical decision-making model and how to conduct pre-mortem and post incident after-action reviews. Students will be introduced to a generational proof feedback method to assist in developing the newest and next generation of law enforcement officers. This course will provide techniques to assist the supervisor not only in their daily activities but also in their overall professional development.

You will leave this class as a stronger supervisor by learning:

- How emotional intelligence creates compassionate & respectful police officers
- The Legal and Ethical Decision-Making Model
- Enhance the critical thinking abilities of your officers
- The generation proof Adaptive Feedback Model
- Decision making skills addressing de-escalation, implicit bias & procedural justice
- Pre-mortem and After-Action Incident Reviews
- The Adaptive Leadership Model

To register, [click HERE](#)

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## March 7 - Adaptive Decision Making for Law Enforcement

**0800 - 1700 hrs. - Fee: \$219** \*use code EARLY at checkout before January 7th to receive 10% off\*

Emotional Intelligence helps in reducing the stress caused by non-linear, uncertain events. Being able to regulate emotions allows officers to make better decisions. The use of thinking and mental models (OODA, Cynefin, Adaptive Decision-making model) assists the officer in their sense-making and decision-making capabilities. Students are taught to make decisions based on urgency or the need to take an action and within the Constitutional framework of the 4th Amendment. These components are a great compliment to any de-escalation strategy.

You will leave this class as a stronger by learning:

- How Emotional Intelligence creates compassionate and respectful police officers
- The Adaptive Decision-making Model
- How mental models help or hinder the decision-making process
- The Cynefin Sense-making Model
- How a spectrum strategy assists in managing time
- Understand the role bias plays in decision-making

To register, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## **March 8 - 9 - Supervising the FTO Program - 0800 - 1700 hrs.**

**Fee: \$329** - \*use code EARLY at checkout before January 9th to receive 10% off\*

This course will assist agencies in the development and management of their FTO program. Attendees will discuss the duties of a Field Training Manager; selection and retention of the FTO; accountability with under-performing FTO's; legal/liability concerns and reviewing the Daily Observation Reports. Attendees look into their organizational future with a discussion of Generational Leadership and the recommendations on the Field Training process made by the Task Force for 21st Century Policing.

You will leave this class as a stronger FTO Supervisor by learning:

- How to recruit, select and retain FTO's
- Have an understanding of the generational match-up process
- The reports and meetings you should have to enhance your FTO program
- Keeping the FTO accountable to the trainee and the program
- Reviewing the Daily Observation Report for accuracy and completeness
- How the FTO Program influences the culture and ethics of the organization

To register, [click HERE](#)

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## **March 21 - 23 - Standardized Field Sobriety Testing Practitioner - 0800 - 1700 hrs. - No Fee**

Course Number: AL-230

The course is designed to provide instructional & practical experience to the law enforcement officer by demonstrating techniques that can be utilized in the field for the detection of a person who is under the influence of alcohol or other drugs. Class participants are trained in the techniques of conducting the standardized test battery. Applicants for this course must be sworn law enforcement officers.

The course curriculum includes the following:

- DUI Detection - Vehicle in Motion
- Personal Contact with DUI Operator
- Techniques & Applications of Horizontal Gaze Nystagmus Test (HGN)
- Techniques & Applications of Vertical Gaze Nystagmus Test (VGN)
- Techniques & Applications of Walk & Turn Test
- Techniques & Applications of One Leg Stand Test
- Processing & Report Writing

For registration form, [click HERE](#)



Click for Calendar

**Click the link provided for more information and registration**

## **March 24 - Standardized Field Sobriety Testing Refresher 1300 - 1700 hrs. - No Fee**

Course Number: AL-231

The course is designed to provide approved Standardized Field Sobriety Testing (SFST) Practitioners with current knowledge as it relates to the legal aspects of SFST, performance and procedures. This course will enhance the ability of the practitioner to apply and testify about Vertical Gaze Nystagmus, Horizontal Gaze Nystagmus, Walk and Turn and One Leg Stand tests.

The course curriculum includes the following:

- Review of Vehicle in Motion Phase
- Review of Personal Contact Phase
- Review and Update of Psychophysical Testing Phase
- Updates of Case Law and Testifying Requirements of Practitioners
- Current Use of SFST Results for DUI-Drug Enforcement

Applicants must be approved Standardized Field Sobriety Testing Practitioners.

For registration form, [click HERE](#)

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## **March 27 - April 7 - On-Scene Homicide by Vehicle Collision Investigation - 0800 - 1700 hrs. - No Fee**

Course Number: CL-302

The first of the three levels of collision investigation training courses. The training is designed to provide the participants with the awareness and skills necessary to conduct a traffic collision investigation at the scene.

The course curriculum includes the following:

- Classification of traffic collision
- Series of collision events
- Physical evidence from the traffic way
- Collision photography
- Measuring and diagramming collision scenes
- Scale diagrams
- Interviewing drivers and witnesses
- Minimum speed determination from skid marks
- Use of traffic template
- Analysis information and case preparation
- Principles of mathematics used in collision investigation

For enrollment form, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## **March 27 - April 7 - Police Executive Development (POLEX) 0830 - 1630 hrs. - Fee: \$1,289**

POLEX is a 10-day course designed to provide new and experienced commanders with a problem-based approach to resolving challenges. This intensive course places an emphasis on the development of skills and abilities in all sectors of police management.

Attendees will examine the challenges of assuming command and how to prepare for the future, learn that a high percentage of disciplinary actions are compromised by improper documentation and training, and identify liability issues in areas such as negligent assignment, retention, and training. This course examines the importance of internal communication and networking within the agency and how it relates to a professional and productive agency.

POLEX contains group activities that encourage collaboration between attending agencies to help commanders discover the problems faced by their peers and develop ways to mitigate issues and promote esprit de corps within their agency.

### Key Concepts Included:

- Principles of Leadership
- Managing Public Relations in Policing
- Managing Liability
- Organizational Development
- Class Summary Exercises

To register & for more info, [click HERE](#)

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## **March 30 - 31 - Sexual Assault & Trauma Informed Interviews 0830 - 1600 hrs. - Fee: \$295**

\*see Benchmark site for group rates\*

This seminar is designed specifically for the personnel assigned to conduct sexual assault or investigations that result in psychological trauma to victims.

### Topics include:

- The Neurobiology of Trauma
- Trauma Informed Interviews
- Cognitive Interview Techniques
- Special Challenges Investigating Sex Offenses
- Investigative Techniques
- General Evidentiary Requirements needed to obtain convictions

Registration Deadline: March 21, 2023

To register, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## **April 3 - 5 - LE Advanced Pistol & Carbine Course - 0830 - 1700 hrs. Fee: \$420**

The course will consist of a quick review of instruction on firearm safety, firearm operation, and the proper handling techniques needed for tactical shooting. The remaining 20 hours will involve an assortment of increasingly challenging drills and events. After completion of the tactical carbine and pistol course the student will have an in-depth understanding of firearms safety and marksmanship fundamentals and how to tactically maneuver and engage multiple targets from a variety of firing positions with the semi-automatic pistol and carbine.

Students will need to bring:

- 1000 rounds of pistol ammunition
- 1500 rounds of rifle ammunition
- pistol with 4 magazines, belt with holster/magazine pouch/vest or kit and optical site
- carbine with 4 magazines, magazine holder, optical site
- weapons cleaning kit with oil
- rain gear, hat/gloves, knee/elbow pads, eye/ear protection

Prerequisite (one of the following):

- Successful completion of your agency's two day introduction to Tactical Carbine and Pistol Course or equivalent
- Active law enforcement member or equivalent (ID required)
- Retired/former military personnel with a tactical background (must be able to prove involvement)

This course has limited enrollment to ensure maximum one-on-one coaching.

To register & for more info, [click HERE](#)

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## **April 3 - 7 - FBI Basic Hostage Negotiation Training 0830 - 1630 hrs. - No Fee**

This course is designed to provide law enforcement and correction officers with the basic skills necessary to negotiate in a hostage/barricade situation involving a person in crisis, and to function as part of a crisis/hostage negotiation team.

Preference will be given to those currently on a crisis/hostage negotiation team.

When registering, please include:

- Attendee's full name, title, and email address
- Police department/agency name and complete mailing address
- Crisis/hostage negotiation team

Registration ends on March 13, 2023

For registration & questions, [email: SA Nicole Canales, nmcanales@fbi.gov](mailto:nmcanales@fbi.gov)

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**Click the link provided for more information and registration**



## **April 6 - 7 - Counseling & Mentoring for Supervisors/Field Training Officers - 0830 - 1600 hrs. - Fee: \$295**

\*see Benchmark site for group rates\*

This seminar is designed specifically for officers and supervisors assigned the task of mentoring a new or underachieving employee or trainee. There are a variety of challenges in ensuring all efforts are undertaken to ensure a productive employee for the agency. This program will consider some basic principles and applications that might be utilized in mentoring/counseling employees to enhance their assigned roles.

### Topics Included:

- Recognizing employees in need of mentoring before it's too late
- Understanding the role of a mentor, including planning, organizing, directing, implementing, and evaluating activities
- Overview of effective counseling techniques
- Adult learning principles, including the use of auditory, visual and kinesthetic
- Essential skills that mentors must have, including strong interpersonal skills, team building abilities, and communication skills
- Overview of proper documentation necessary during the mentoring phase
- How to effectively deal with different generations of employees

Registration Deadline: March 30, 2023

To register, [click HERE](#)

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## **April 11 - PA Advanced Search & Seizure - 0830 - 1700 hrs.**

**Fee: \$225** \*see site for multi-class registration discount\*

Students will learn vital search and seizure concepts, including the latest Supreme Court decisions.

### The class covers advanced topics, including:

- What are the two searches recognized by the Supreme Court
- Hotel rooms and abandoned property
- Searching people, vehicles and homes
- Protests and citizen video recordings
- Technology searches
- Mastering consent and R/S stops, and more

Officers will be taught both black letter law and real world "best practices," making them more professional on video and reducing their exposure to civil lawsuits.

For registration & more info, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## **April 12 - PA Advanced Criminal Investigations - 0830 - 1700 hrs.**

**Fee: \$225** \*see site for multi-class registration discount\*

This course will train students in the legal issues regarding the most used searches & seizures by narcotics officers.

It will also include topics pertaining to, but not limited to:

- Building solid probable cause
- Dealing with homes
- How to articulate constructive possession
- The two types of collective Knowledge Doctrines
- Interview and interrogation law
- Searches incident to arrest, along with the judicial push back on 'lunge area' searches

To register & for more info, [click HERE](#)

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## **April 18 - Advanced Identifying Fraudulent ID Documents 0830 - 1600 hrs. - Fee: \$200**

This comprehensive, one-day “hands-on” advanced course is designed to assist law enforcement officers with the growing trend in the use of fraudulent identity documents. These authentic-looking “modern day” credentials that are available online have compromised nearly every security feature on their ID’s making them virtually “undetectable”.

This course will instruct law enforcement officers the proper ID protocol to detect/identify these fraudulent ID’s within seconds!!! Officers will be able to handle genuine and counterfeit ID’s side by side for comparison.

Instruction will include methods to detect counterfeit driver licenses from all 50 states along with social security cards, new green cards, passports (US & foreign) as well as international driving permits, Canadian and Mexican documents. Special instruction includes how to detect altered documents (titles).

All registered officers will receive a gift bag with UV light, illuminated magnifier, and certificate of completion.

To register and for more information, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## **April 20 - Conducting Effective Pre-Employment Background Investigations - 0800 - 1630 hrs. - Fee: \$125**

This course will provide students with the knowledge and skills to conduct objective, thorough, and legally sustainable applicant background investigations. Emphasis will be on techniques for conducting and documenting interviews of applicants, references, previous employers, friends and neighbors. Students will explore how internet search engines and social media are utilized for background investigations, essential job functions guide the investigation, and the function of polygraph examinations.

### Course Objectives:

- Discuss and define the role and responsibilities of the background investigator
- Identify and resolve conflicting historical events
- Increase awareness on changing generational, social and cultural norms
- How to use personal history statements, polygraph examinations, and open source media
- How to maintain confidentiality, manage biases and remain neutral
- Effectively communicate with the applicant
- Understand how state and federal guidelines, the EEO, and the ADA impact the application and background process
- Properly document and compile a final report

[For registration, email \[policetraining@buckscounty.org\]\(mailto:policetraining@buckscounty.org\)](mailto:policetraining@buckscounty.org)

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## **April 21 - Courtroom Karate - 0800 - 1700 hrs. - Fee: \$199**

This training will teach you to:

- Learn how to recognize and counter Defense Attorney tricks and tactics
- Improve your ability to communicate to the jury
- Develop skills that will improve your memory retention and report writing
- Increase your understanding of what your prosecutor wants so you can eliminate requests for further and further investigation

This class was developed by Gerald Ladwig and Michael Carpenter, both experts in Criminal Law having over 50 years of combined experience ranging from Defense Attorney, Police, Prosecution, Magistrate and Judge. Between the two of them they have served in virtually every role of Criminal Law.

To register, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## **April 24 - Conducting Sexual Assault Investigations 0900 - 1600 hrs. - Fee: \$149**

Sexual assault is one of the most complicated crimes to investigate. In the investigation and prosecution of most sexual assault cases, the role of the victim is much more important than in other crimes since the victim is usually the sole witness to the crime.

Unfortunately, sexual assault victims are sometimes reluctant to cooperate with law enforcement because they fear the perpetrator will return to retaliate. It is therefore imperative that sexual assault investigators understand victim responses and utilize the appropriate interview skills necessary in these cases. Not all victims of sexual assault behave in the same manner, so it is essential the investigator be informed, of mental and physical reactions to sexual assault. Understanding and working with your victim is crucial to successfully prosecute these cases.

Topics also covered:

- Collecting evidence
- Writing reports that effectively present the facts of even the most challenging sexual assault cases
- Using a Sex Assault Nurse Examiner System
- Understanding different types of sex crimes to include the specific statutory differences
- Identifying and overcoming personal feelings and beliefs about sex assault
- The search for truth with compassion

To register, [click HERE](#)

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## **April 25 - Juvenile Investigations - 0900 - 1600 hrs. - Fee: \$189**

This course will teach law enforcement officers appropriate methods and procedures to implement with juveniles as suspects, victims or witnesses.

Topics covered:

- The intricacies of interviewing juveniles
- Investigating cases of child abuse as well as missing and runaway juveniles
- The Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials

Officials

- An overview of Title 2A and 2C Statutes specific to juveniles
- Family Court
- Sex crimes as well as child victims of pornography and sexting
- Investigating bullying charges
- Underage drinking
- Various case studies including investigations of juveniles involved in robberies, sexual assault and homicide

Segments on objectives of a successful investigation, crime scene management strategies, and interview and interrogation techniques will also be reviewed.

To register, [click HERE](#)

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**Click the link provided for more information and registration**



## **April 25 - 26 - Enforcement of PA Vehicle Inspection Regulations 0800 - 1700 hrs. - No Fee**

Course Number: PA-602

This training program is designed to improve the police officer's skills and knowledge in the enforcement of the Pennsylvania Vehicle Inspection Regulations, as well as certain sections of the Pennsylvania Vehicle Code regarding registration and oversized loads. Applicants for this course must be law enforcement officers with knowledge of the Vehicle Code.

The course curriculum includes presentations in the following:

- Title 75 (Vehicle Code) Part I: Definitions
- Title 75 (Vehicle Code) Part II - Chapter 13: Registration
- Title 75 (Vehicle Code) Part IV - Chapter 41: Equipment Standards
- Title 75 (Vehicle Code) Part IV - Chapter 43: Lighting Equipment
- Title 75 (Vehicle Code) Part IV - Chapter 49: Size, Weight and Load
- Title 75 (Vehicle Code) Part IV - Chapter 61: Power of Department/Local Authorities
- Title 75 (Vehicle Code) Part V - Chapter 63: Enforcement
- Title 67 (Inspection/Regulations) - Introduction, Suspension, Braking Systems, Lighting, Chassis, Windshield, Mirrors, Speedometer, Definitions, Steering, Tires/Wheels, Exhaust, Body, Windows, Glazing and Warning Systems
- Title 67 (Inspection/Regulations) Chapter 11-231: Reference/Authority and Intent

For registration form, [click HERE](#)

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## **April 26 - First Line Supervision - 0800 - 1600 hrs. - Fee: \$190**

\*see Van Meter & Associates website for group rates\*

This course takes the position that the responsibility for quality-control enforcement in an organization depends on the loyalty and abilities of its first-line supervisors. Effective supervisors are those that know when to motivate, when to lead, when to discipline, when to be subordinate and when to just get out of the way.

Topics will include:

- The legal and fiduciary responsibilities of a first-line supervisor
- How to build a positive supervisory-to-subordinate relationship
- How to use proven motivational, leadership and decision making principles that move subordinates in a desired direction
- How to establish accountability with the difficult employee
- How to conduct a Problem Solving Conference and document a lan for performance improvement
- How to complete a Critical Incident Report that documents an employee's performance problem

To register, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## April 27 - Breath Test Operator Refresher - 0900 - 1600 hrs. No Fee

Course Number: AL-410

Breath Test Operator Refresher is a one-day course designed to update certified breath test operators, recommended every three years after the initial breath operator training. This training will cover several evidentiary breath test instruments.

Topics will include:

- breath testing rules and regulations refresher
- simulator use and maintenance
- relevant case law
- issues concerning specific breath test instruments
- courtroom related issues

For registration form, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## **May 2 - 3 - Traffic Patrol/Drug Interdiction - 0800 - 1630 hrs. No Fee**

Course Number: CR-508

This workshop trains police officers to detect, investigate and arrest those persons who are trafficking illegal drugs and drug money upon the highways. This program is designed for the patrol officer who is assigned traffic and preventative patrol duties. Applicants for this course must be sworn law enforcement officers.

The course curriculum includes the following:

- 1 Overview of Illicit Drug Traffic
- 2 Concept of Criminal Patrol
- 3 Search Techniques
- 4 Criminal Patrol Procedures
- 5 Roadside Interviews and/or Interrogations
- 6 Physical Evidence Detection and Collection
- 7 Note Taking and Report Writing
- 8 Drug Recognition and Packaging
- 9 Officer Safety Issues

This workshop trains police officers to detect, investigate and arrest those persons who are trafficking illegal drugs and drug money upon the highways. This program is designed for the patrol officer who is assigned traffic and preventative patrol duties. Applicants for this course must be sworn law enforcement officers.

For registration form, [click HERE](#)

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## **May 4 - Drug Field Test Certification - NIK System - 0900 - 1600 hrs. - No Fee**

Course Number: CR-509

This one-day course offers the manufacturer's certification on how to complete a proper field test for suspected drugs using the NIK Public Safety System of Narcotics Identification - NIK System, formerly known as Becton-Dickinson.

The course curriculum includes the following:

- 1 Legal Aspects of Drug Field Testing
- 2 Configuration of Test Kit
- 3 Grouping of Substances for Testing
- 4 Use of Drug Kit
- 5 Disposal of Test Kit and Residue

For registration form, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## May 8 - She's an Asset - 0900 - 1600 hrs. - Fee: \$200

The field of Law Enforcement is ever changing and so are the dynamics needed to support a well rounded agency. How females process stress, communicate with others, and fit in is physiologically different than their male counterparts.

Students will leave with:

- Tools for overcoming adversity and how to use those tools for success in life as well as on the job
- An understanding of their own natural gifts, abilities and talents and how they can use them to become an asset to their department
- Feeling more confident in themselves and ways to work at growing that confidence throughout their careers
- Skills to further develop command presence
- Tools on how to deal with stress and anxiety effectively
- How to 'fail forward' in their personal lives as well as in their careers

For more information and to register, [click HERE](#)

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## May 8 - 9 - Pre-Employment Background Investigations 0830 - 1600 hrs. - Fee: \$295.00

\*see Benchmark site for group rates\*

This course is an introductory two-day seminar for investigators with little or no experience or formal training in performing pre-employment background investigations. The seminar will focus on background investigations within law enforcement, security, or government agencies.

Topics Include:

- The importance of the pre-employment background investigation
- What may or may not be asked during an interview
- Federal laws relating to the employment of the handicapped
- Various resources that may be used during the course of an investigation
- Pre-employment interview techniques
- Various tests that can be used in the background investigation

Registration Deadline: May 1, 2023

To register, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## May 8 - 12 - Forensic Investigation Photography - Basic to Advanced - 0830 - 1630 hrs. - Fee: \$650.00

This 5-day course is designed for all personnel in the judicial process who are charged with taking crime scene photographs and/or presenting the images in judicial and administrative proceedings. This comprehensive course is also designed for instructors charged with teaching proper photographic techniques to crime scene personnel, or students interested in entering this, or a related field. The course involves classroom lecture on photography theory and concepts followed by hands-on exercises. Nikon equipment will be provided so all students are operating on identical equipment.

Students will leave the course with:

- A high level of understanding of digital cameras
- Techniques for capturing quality images under various conditions
- Acceptable standards for documenting crime scenes and physical evidence via photography

Note: Students should bring a new, unused 8gb or larger high-speed USB storage device if they would like to keep the images they exposed during training.

For more information & to register, [click HERE](#)

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## May 10 - Internal Investigations Functions - 0800 - 1600 hrs.

**Fee: \$190** \*see Van Meter & Associates website for group rates\*

Internal investigations are essential to the efficient operation of any public safety forces agency. Investigations of this nature are crucial to our democratic system of checks and balances. The lack of clear understanding of the due process principles that govern the investigation, failing to conduct investigations properly, and not having well documented cases are the major reasons why investigators fail, cases are lost, and agencies are sued and discredited.

Attendees are taught:

- The essential principles of Constitutional Due Process in an Investigation
- Review of three leading U.S. Constitutional cases affecting due process in internal investigations: *Garrity v. State of New Jersey*, 385 U.S. 493 (1967), *Gardner v. Broderick v. Police Commissioner of New York City* 392 U.S.273 (1968), *Kastinger v. United States*, 406 U.S. 441 (1972)
- Employee Representation (*National Labor Relations Board v. Weingarten Inc.*, 420 U.S.251 (1975))
- Avoiding civil torts and liabilities
- Practical approaches to I.A. investigations
- How to document the I.A. case

[Register Now!](#)

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Click for Calendar

**Click the link provided for more information and registration**

## May 16 - High Risk Vehicle Stops - 0800 - 1700 hrs. - No Fee

Course Number: PA-606

This class presents various procedures that enable the patrol officer to recognize high risk vehicle stop situations and safely execute those stops in which the occupants pose an increased risk to public and officer safety.

The course curriculum includes the following:

- Mental preparedness
- Recognition of trouble indicators
- Pre-stop procedures
- Use of force issues
- Various stop tactics

For registration form, [click HERE](#)

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## May 17 - Sobriety Checkpoints - PA ONLY - 0800 - 1700 hrs. No Fee

Course Number: AL-234

The course is designed to acclimate officers with a myriad of issues involved with sobriety checkpoints. It reviews vehicle code provisions relating to sobriety checkpoints and DUI enforcement, and delves into the constitutional issues of sobriety checkpoints at state and national levels.

The program instructs the officers in site selections, as well as equipment and manpower needs. Attendees will be required to participate in a mock sobriety checkpoint to familiarize themselves with the equipment used in the checkpoint operation.

The course curriculum includes the following:

- Driving Under the Influence: Vehicle Code Section 3802
- Implied Consent
- Sobriety Checkpoint Facts
- Sobriety Checkpoint Operation
- Constitutional Case Law

For registration form, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## May 18 - Sobriety Checkpoint Refresher - PA ONLY 0800 - 1200 hrs. - No Fee

Course Number: AL-242

This half-day course is designed to serve as a refresher for officers who currently participate in sobriety checkpoints. It reviews Vehicle Code provisions relating to sobriety checkpoints and DUI enforcement. The curriculum delves into the constitutional issues of sobriety checkpoints at the state and national levels.

The program instructs the officers in site selections, as well as equipment and manpower needs.

The course curriculum includes the following:

- Driving Under the Influence - Vehicle Code Section 3802
- Implied Consent Sobriety Checkpoint Facts
- Sobriety Checkpoint Operation
- Constitutional Case Law

Applicants for this course must be sworn law enforcement officers.

For registration form, [click HERE](#)

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## May 22 - Applied Leadership Principles - 0800 - 1600 hrs. - \$190

\*see Van Meter site for group rates\*

This course takes the position that true leadership is learned and involves applying a set of time-honored principles and skills to motivate and persuade others to follow a course of action to achieve a common mission and goals.

Topics Included:

- Leaders and Leadership
- Leadership vs. Management
- Major Challenges Facing Leaders
- Leadership and Motivation
- How Leaders Behave
- Four Ways Leaders Get Others to Follow
- Leadership Power

To register, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

MAY 2023

**May 22 - 23 - Investigative Statement Analysis - 0800 - 1700 hrs.  
Fee: \$199**

Investigative Statement Analysis is the structured examination of a person's verbatim words. It is an investigative tool used to detect truth and/or deception in written statements, oral statements, transcripts, 911 calls, newspaper articles and other statements.

Topics covered include:

- Indicators of veracity
- Indicators of deception
- Equivocations & negations
- Extraneous information & deception
- Order of appearance & more

To register, [EMAIL police@buckscounty.org](mailto:police@buckscounty.org)

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Click for Calendar

**Click the link provided for more information and registration**

## **June 5 - Personal Protection Baton Tactics (PPBT®) - Instructor/Instructor Recert - 0830 - 1630 hrs. - Fee: \$299**

The PPBT® "Personal Protection Baton Tactics" training program is non-product specific straight and expandable baton training program. Once trained and certified, the officer and agency choose the brand and design of straight or expandable baton that fits their needs. This course provides a combination of practical exercises and classroom instruction.

When used responsibly in accordance with agency policies, state and local laws, police batons are a viable control option. The PPBT® program is a straight and expandable baton training program drawing information from a variety of baton and training resources.

Students will learn how to apply concepts such as:

- Proper defensive positions
- Methods of movement
- Drawing techniques
- Baton shielding
- Baton counter strikes and baton retention
- Avoid liability suits through certified training, understanding the effects of police batons, identifying factors which justify baton use, and proper baton incident documentation

This course does not address the use of side-handle batons 8-hour PPBT® Course - valid for 4 years

For more information & to register, [click HERE](#)

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## **June 6 - Practical and Tactical Handcuffing (PATH®) Instructor/Instructor Recert - 0830 - 1630 hrs. - Fee: \$299**

Proper training in the use of handcuffs is vital to officers. The PATH® "Practical and Tactical Handcuffing" course is the most complete and innovative handcuffing course in the country. Public Safety Officers will benefit from the principles and skills learned during the PATH® Training Program.

The techniques presented are practical and effective. Topics to be covered include the safest approach and positioning for handcuffing, handcuffing non-compliant subjects, prone and kneeling handcuffing, removing handcuffs, and the use of various type of cuffs, among others.

Benefits include:

- Reduced Injury to Officers and Subjects
- Reduced Exposure to Civil Liability
- Reduced Workers' Compensation Payments
- Increased Performance, Efficiency & Speed When Applying Handcuffs
- Increased Confidence & Morale
- Increased Safety
- Improved Decision Making

8-hour PATH® In-House Instructor Course - valid for 4 years

For more information & to register, [click HERE](#)

**Click the link provided for more information and registration**



## **June 7 - OCAT® (Pepper Spray) In-House Instructor/Instructor Recert - 0830 - 1630 hrs. - Fee: \$299**

The OCAT® program is designed for public safety officers who deal with conflict or potential violence.

Through a combination of practical exercises and classroom instruction students will learn how to:

- Identify the stages of conflict in order to: recognize the threat, reduce the threat, and determine how and when to use force.
- Apply state-of-the-art tactical concepts such as: spraying techniques, disengagement, proper defensive positions, methods of movement, multiple opponent defense, contact and cover system, defense against moving attacks, ground defense, and drawing techniques.
- Avoid liability suits through: Certified training, understanding the effects of OC spray, identifying factors which justify OC use, and proper OC incident documentation.

OCAT® is a non-product specific training program. Once trained and certified you and your agency decide which brand, canister size, heat and spray pattern suit your needs. 8-hour OCAT® In-House Instructor Course - valid for 4 years

For more information & to register, [click HERE](#)

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## **June 19 - 30 - Advanced & Technical Analysis Collision Investigation 0800 - 1700 hrs. - No Fee**

Course Number: CL-303

The second of three levels of core traffic collision investigation courses. This course is designed for the experienced police officer, supervisor or traffic homicide investigators who has collision investigation training & is proficient in collision investigation and evidence gathering, measuring, scaling diagramming & obtaining minimum speed from skid marks.

The course curriculum include the following:

- Speed/velocity equations
- Time and distance evaluation methodology
- Pedestrian studies
- Vehicle acceleration studies
- Diagramming
- Basic motorcycle collision investigation
- Field projects
- Lamp examination
- Tire examination
- Human factors
- Vehicle dynamics

Applicants for this course must have successfully completed the On-Scene/Homicide by Vehicle Collision Investigation training course or equivalent training from a recognized training institution.

For registration form, [click HERE](#)

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**Click the link provided for more information and registration**



JULY 2023

## July 17 - Social Media & Open Source Investigations 0900 - 1600 hrs. - Fee: \$225

This course is intended to give police officers an in-depth knowledge of how to navigate around all of the major social media networks. The instructor, Nick Jerman, will teach officers how to use the most current Open-Source Intelligence websites and researching techniques. Having this knowledge will save countless hours of trial and error.

This class covers the rise in popularity of social media platforms. Jerman's course will teach you how to navigate, search and exploit all the major social media networks. Course attendees will learn how to use the most current OSINT websites and searching techniques. "Social Media and Open Source Investigations" will cover lesser-known social media platforms, how to link social media account to your investigative targets, helpful software, and applications that you can use as soon as you leave class, and the ins and outs of preserving data for court as well as writing subpoenas and search warrants for social media data. Jerman will even teach you to extract critical information from the photos that suspects post on their social media accounts!

This innovative course is designed for, and will be beneficial to all ranks of the police agency, from patrol to chief. Officers will be empowered with the ability to quickly and confidently find information on their targets, dig deeper online within their investigations, and keep themselves and their families safe on the internet. Modern issues in politics, policing, and world society drive the evolution of social media at an alarming rate, and Jerman's class is constantly updated to keep you on top of the rapid changes.

Students are encouraged (but not required) to bring a computer with them to class so they can emulate the techniques being taught as the instructor is going over them.

For more information & to register, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## **August 7 - 11 - FBI LEEDA Supervisor Leadership Institute 0830 - 1630 hrs. - Fee: \$795**

The FBI-LEEDA Supervisor Leadership Institute (SLI) is a foundational 4½-day course that helps prepare the next generation of police leaders for their critical first steps in police leadership.

Supervisors and managers at higher levels will benefit from the topics covered in this course, appreciating how first line supervisors are critical to the success of the organization. To lead others, we must first know ourselves and SLI takes us on that part of the leadership journey.

Among the modules covered in this course, students will find out how the DISC factors, Dominance, Influence, Steadiness and Compliance, can predict your behavior towards others in day-to-day interactions.

The students will thoroughly examine the concepts of credibility, accountability and motivation, while becoming familiar with aspects of liability and discipline that are vital to leadership at all levels of the organization.

To register, [click HERE](#)

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## **August 14 - 18 - NASRO - Basic SRO Course - 0800 - 1700 hrs. Fee: \$500 non-members / \$550 for members**

The NASRO Basic School Resource Officer Course is a forty-hour (40) block of instruction designed for law enforcement officers and school safety professionals working in an educational environment and with school administrators. The course provides tools for officers to build positive relationships with both students and staff.

The course is also beneficial for educational professionals dedicated to providing a safe learning environment and provides a more in-depth understanding of the role and functions of an SRO.

### Course Overview:

NASRO's Basic Course is designed to meet the needs of SRO's working in schools and at all school related events. While the course is developed and presented for law enforcement professionals, anyone working with youth today will benefit from the hands-on, scientifically proven, and relevant information provided to promote and foster school safety.

### Course Objectives:

- Apply the SRO TRIAD model to all aspects of the SRO assignment
  - Demonstrate positive & professional behavior while interacting with all school stakeholders
  - Exercise proven best practices of planning, preventing, and responding to foster school safety
- acquire knowledge of educational terminology, its associated procedures & policies

CONTINUED ON NEXT PAGE



Click for Calendar

**Click the link provided for more information and registration**

# AUGUST 2023

## IADLEST Certification:

The NASRO Basic SRO course has met the rigorous requirements to attain IADLEST (International Association of Directors of Law Enforcement Standards and Training) certification. The IADLEST National Certification Program's mission is to "raise the bar" for law enforcement training throughout the United States by establishing baseline standards that will promote the development and delivery of training which is pertinent, well researched, and legally defensible.

NASRO's Basic SRO Course standards are designed to meet or exceed any individual state certification requirements. This national certified training is accepted by POST organizations in 36 states. NASRO is the only Basic SRO course with this distinction, ensuring the "Gold Standard" for training.

To register & for more information, [click HERE](#)

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[Click for Calendar](#)

**[Click the link provided for more information and registration](#)**

## September 12 - Search & Seizure - 0800 - 1700 hrs. - No Fee

Course Number: PA-605

This intensive one-day workshop is designed to inform the law enforcement officer of recent federal and state court decisions covering the issue of searches and seizing evidence with and without a search warrant. Topics include under what circumstances a vehicle, person and property can or cannot be searched.

To register, [CLICK HERE](#)

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## September 13 - 14 - Enforcement of Pennsylvania Vehicle Inspection Regulations - 0800 - 1700 hrs. - No Fee

Course Number: PA-602

This training program is designed to improve the police officer's skills and knowledge in the enforcement of the Pennsylvania Vehicle Inspection Regulations, as well as certain sections of the Pennsylvania Vehicle Code regarding registration and oversized loads.

The course curriculum includes presentations in the following:

- Title 75 (Vehicle Code) Part I - Definitions
- Title 75 (Vehicle Code) Part II - Chapter 13: Registration
- Title 75 (Vehicle Code) Part IV - Chapter 41: Equipment Standards
- Title 75 (Vehicle Code) Part IV - Chapter 43: Lighting Equipment
- Title 75 (Vehicle Code) Part IV - Chapter 49: Size, Weight and Load
- Title 75 (Vehicle Code) Part IV - Chapter 61: Power of Department/Local Authorities
- Title 75 (Vehicle Code) Part V - Chapter 63: Enforcement
- Title 67 (Inspection/Regulations) - Introduction, Suspension, Braking Systems, Lighting, Chassis, Windshield, Mirrors, Speedometer, Definitions, Steering, Tires/Wheels, Exhaust, Body, Window Tinting, Glazing and Warning Systems

Applicants for this course must be law enforcement officers with knowledge of the Vehicle Codes.

To register, [CLICK HERE](#)

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[Click for Calendar](#)

**[Click the link provided for more information and registration](#)**

## September 14 - 15 - Departmental Clerical/Support Staff Job Skill Enhancement - 0830 - 1600 hrs. - Fee: \$295

Civilian, non-sworn personnel who serve within departmental office settings as clerical, support staff, or other office functions often act as the first "buffer" between top administration and internal and external forces. Further, they represent the values of the organization to the citizenry it serves. This one-day program will consider the many and varied roles and responsibilities of such personnel along with the important position they serve to help the organization achieve its goals and objectives.

Participants will learn:

- Their role within the organization
- Their respective position expectations
- Understanding the community and the power structure within it
- How to deal with angry citizens, easing tempers and tensions
- To recognize internal forces that create pressure and tension within the organization
- How to represent the department to the public
- Improved verbal communication skills
- How to deal with ethical dilemmas
- To recognize liability issues
- How to handle matters of confidentiality
- To understand the basics of conflict resolution

Registration Deadline:

For registration, [click HERE](#)

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## September 18 - 20 - Street Crimes Seminar - 0830 - 1630 hrs Fee: \$450

This three day seminar will include:

Improving Police & Community Relations, Officer Safety Issues, Surviving Police Ambushes  
Officer Involved Shootings, How to Conduct Effective Interviews, Body Language Indicators  
Gang & Drug Investigation Tactics, Developing Street Sources & Confidential Informants  
Street Smart Intelligence Gathering, Interrogation Tactics,  
Homeland Security Issues/Domestic Threats, Covert Surveillance Techniques  
First Responder Tips for Hostage Situations, Search Procedures  
Courtroom Testimony Survival Tactics, De-escalation Tactics for the Mentally Distressed

This is an IADLEST National Certification Program

To register, [CLICK HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## September 18 - 22 - TPR / Use of Force Instructor Certification 0800 - 1600 hrs - Fee: \$495

This 40-hour course will include:

- Survival learning/human factors
- Use of force
- Control principles
- Instructor development
- Tactical handcuffing
- Pressure point control tactics
- Joint locks/take downs
- Defensive counter measures
- Strait/expandable impact weapon
- Shoulder pin restraint
- Weapon retention/disarming

To register, [CLICK HERE](#)

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## September 20 - Medical Marijuana Workshop - 0830 - 1630 hrs. No Fee

This workshop will address the challenges presented to law enforcement with the advent of the new law.

Topics covered include:

- A brief history of marijuana
- Society's changing attitudes towards marijuana
- The plant itself
- Various forms and ingestion methods
- Paraphernalia
- The current Federal and Pennsylvania laws
- Conflicts between the Federal & State statutes
- Signs and symptoms of impairment
- Recommended procedures for traffic stops

This course was initially designed for law enforcement officers; however, it is applicable and beneficial to other members of the criminal justice system including District Attorneys, Assistant District Attorneys, Probation and Parole Officers, County DUI Coordinators, and other professional highway safety partners.

Registration deadline is September 5, 2023

To register, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## September 25 - 26 - Moving up to Supervision - 0830 - 1600 hrs. Fee: \$295

\*see Benchmark site for group rates\*

For new, first-line supervisors or those who expect such an assignment. The program presents information for work situations and will emphasize ideas to aid supervisors in developing sound judgment, self-reliance, and resourcefulness.

Topics will include:

- The supervisor as a link between management and the workforce
- Skills required to develop professional relationships with subordinates
- Encouraging the growth of subordinates through recurrent evaluations and training
- Discipline and how it reduces stress and builds unit morale
- Employee problems and how they affect productivity and labor-management relations
- Systems approach to supervision, which includes targeting objectives and monitoring, measuring, and appraising subordinate performance
- Recognizing and dealing with troubled or troublesome employees

Registration Deadline: September 14, 2023

To register, [click HERE](#)

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[Click for Calendar](#)

**[Click the link provided for more information and registration](#)**

## October 2 - 6 - Investigation of Motorcycle Crashes - Level I - 0800 - 1700 hrs. - Fee: \$795

This course is designed for experienced traffic crash investigators who have a good working knowledge of the techniques and applications of formulas taught in basic crash investigation courses and who wish to build upon that foundation with more advanced mathematical formulas used to analyze motorcycle crashes.

### Topics Include:

- Analyzing & interpreting the motorcycle crash scene
- Determining acceleration & deceleration characteristics of the motorcycle
- Analyzing & interpreting modes of instability & handling characteristics in motorcycles
- Interpreting the operator factor
- Reviewing motorcycle tires, helmets & other equipment
- Using a practical application of formulas (projects)

### Helpful Info:

- You must have completed, at minimum, IPTM's "At-Scene Traffic Crash/Traffic Homicide Investigation" course or it's equivalent.
- You will be given a manual of applicable information to use as a motorcycle reference book.
- Students are required to bring a scientific calculator, traffic template/engineering ruler (with a scale of at least 1:120, 1:240)
- A flash drive of 2GB or higher is recommended

To register, [CLICK HERE](#)

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## October 9, 2023 - February 16, 2024 - Northwestern Police Staff and Command School - 0830 - 1630 hrs. - Fee: \$4,400

The School of Police Staff & Command (SPSC) offers an unparalleled excellence in public safety leadership & management education that helps prepare experienced law enforcement professionals for success in senior command positions. Law enforcement agencies have recognized the important impact SPSC makes on their leadership & management teams.

Through an innovative combination of academic principles with practical applications, our intensive curriculum focuses on such critical areas as planning and policies, media relations, organizational behavior, budgeting and resource allocation, human resources, contemporary policing, and more.

Students who successfully complete SPSC are better prepared to:

- Think globally rather than remain task-oriented;
- Deliver services effectively and efficiently;
- Successfully accomplish team-oriented projects and tasks;
- Analyze the environment;
- Mitigate legal exposure; and,
- Develop systems of accountability.

CONTINUED ON NEXT PAGE

**Click the link provided for more information and registration**



Research is a key component. All students are required to write an objective, well-documented staff study addressing a problem or issue currently affecting their organization. Because the student's research project originates from a timely and critical issue facing their agency, the new knowledge can be put to use immediately.

To register, [CLICK HERE](#)

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## **October 17 - High Risk Vehicle Stops - 0800 - 1700 hrs. - No Fee**

Course Number: PA-606

This class presents various procedures that enable the patrol officer to recognize high risk vehicle stop situations and safely execute those stops in which the occupants pose an increased risk to public and officer safety.

The course curriculum includes the following:

- Mental preparedness
- Recognition of trouble indicators
- Pre-stop procedures
- Use of force issues
- Various stop tactics

To register, [CLICK HERE](#)

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## **October 18 - Sobriety Checkpoint Refresher - PA ONLY - 0800 - 1200 hrs. - No Fee**

Course Number: AL-242

This half-day course is designed to serve as a refresher for officers who currently participate in sobriety checkpoints. It reviews Vehicle Code provisions relating to sobriety checkpoints and DUI enforcement. The curriculum delves into the constitutional issues of sobriety checkpoints at the state and national levels. The program instructs the officers in site selections, as well as equipment and manpower needs.

The course curriculum includes the following:

- Driving Under the Influence - Vehicle Code Section 3802
- Implied Consent
- Sobriety Checkpoint Facts
- Sobriety Checkpoint Operation
- Constitutional Case Law

Applicants for this course must be sworn law enforcement officers.

To register, [CLICK HERE](#)

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**Click the link provided for more information and registration**



## October 18 - DUI Case Law - 1300 - 1700 hrs. - No Fee

Course Number: AL-263

Case law in the Commonwealth of Pennsylvania as well as that written by Federal courts affects everyone, especially the daily operations of law enforcement agencies. Case law becomes a benchmark upon which all later courtroom decisions are based and is constantly changing.

This course is designed to present, interpret, and discuss current constitutional and PA statutory issues related to traffic and the enforcement of impaired driving involving both drugs and/or alcohol. This course is continuously updated.

To register, [CLICK HERE](#)

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## October 19 - Sobriety Checkpoints - PA Only - 0800 - 1700 hrs. No Fee

Course Number: AL-234

The course is designed to acclimate officers with a myriad of issues involved with sobriety checkpoints. It reviews Vehicle Code provisions relating to sobriety checkpoints and DUI enforcement, and delves into the constitutional issues of sobriety checkpoints at state and national levels.

The program instructs the officers in site selections, as well as equipment and manpower needs. Attendees will be required to participate in a mock sobriety checkpoint to familiarize themselves with the equipment used in the checkpoint operation.

The course curriculum includes the following:

- Driving Under the Influence: Vehicle Code Section 3802
- Implied Consent
- Sobriety Checkpoint Facts
- Sobriety Checkpoint Operation
- Constitutional Case Law

To register, [CLICK HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## **October 23 - 24 - Pennsylvania Police Records Management 0830 - 1600 hrs. - Fee: \$295**

\*see Benchmark site for group rates\*

Explicitly designed for Pennsylvania law enforcement personnel, sworn or civilian, assigned to the records unit within their agency. The focus of the course will relate to the maintenance of records in an efficient manner and in compliance with Pennsylvania laws and regulations.

Topics covered include, but will not be limited to:

- Dealing with the public in terms of both public and exempt-type records
- Copying of records
- Laws and statutes to follow regarding the handling of your agency's records
- Resources available regarding the interpretation of applicable laws
- Applicable and permissible fees
- Handling sealed and/or expunged records
- Rules and regulations regarding retention and destruction in compliance with Pennsylvania guidelines

The program will also assist new records personnel in becoming acquainted with the options available to them to make their job more manageable and less stressful.

Registration Deadline: October 15, 2023

To register, [click HERE](#)

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## **October 23 - 26 - Alcohol Breath Analysis Instrument Operator 0800 - 1700 hrs. - No Fee**

The course is designed to train law enforcement officers in the use of a specific breath test instrument employed to enforce the Driving Under the Influence of Alcohol or Controlled Substance Statutes. The course curriculum includes the following:

Approved Breath Testing Devices  
Toxicology and Pharmacology  
Legal Aspects of Chemical Testing  
Breath Testing Rules and Regulations  
Breath Alcohol Simulator Theory  
Theory and Operation of Instrument

Course Numbers:

AL-201 BAC DataMaster  
AL-202 Intoximeter RBT-IV  
AL-245 Intoxilyzer 8000  
AL-251 DataMaster DMT  
AL-258 Intoxilyzer 9000

To register, [CLICK HERE](#)

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**Click the link provided for more information and registration**



## **October 25 - Alcohol Breath Analysis Instrument Operator Changeover - 0800 - 1700 hrs. - No Fee**

These training courses are designed for certified operators who need specific training in the operation of a different make or model of breath test instrument. The course curriculum includes the following:

- Instrument Theory and Operation
- Simulator Use (with specific instrument)
- Chemical Testing Case Law Update
- Implied Consent

Course Numbers:

- AL-210 BAC Datamaster
- AL-211 Intoximeter RBT-IV
- AL-246 Intoxilyzer 8000
- AL-252 DataMaster DMT
- AL-259 Intoxilyzer 9000

Applicants of this course must be certified breath test operators.

To register, [CLICK HERE](#)

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## **October 27 - Alcohol Breath Test Instrument Maintenance 0800 - 1700 hrs. - No Fee**

These courses train certified breath test operators to return to service a properly functioning breath test instrument, which has been disabled or placed out of service due to operator error. Instruments may cease to function due to a failure to comply with accuracy requirements as specified in applicable regulations. The course curriculum includes the following:

- Preparing the Instrument for Operation
- Review of Legal Aspects of Chemical Breath Testing
- Operation of Wet-Bath Breath Alcohol Stimulators
- Supervisors Pass Codes and Functions
- Specialized Manufacturer's Return to Service Procedures

Course Numbers:

- AL-237 BAC DataMaster
- AL-238 Intoximeter RBT-IV
- AL-253 DataMaster DMT
- AL-254 Intoxilyzer 8000
- AL-260 Intoxilyzer 9000

An operator or changeover certification is required as a prerequisite to this class.

To register, [CLICK HERE](#)

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**Click the link provided for more information and registration**



## October 31 - November 2 - Developing Combative Speed & Accuracy 0800 - 1700 hrs. - \$625

\*this class will be held at the Bedminster Range\*

This class provides instructors and operators with information regarding techniques to enhance their ability to apply the fundamentals of marksmanship, techniques, and drills to build speed and accuracy, concepts and techniques to build drills to improve performance, how adult-learning affects shooter performance, as well as tips to coach, mentor and instruct shooters.

This class utilizes a highly diagnostic approach to the fundamentals with extensive weapon and gear manipulation. Advance recoil management, trigger manipulation, shooting platform, movement, and presentation of the pistol will all be covered.

This class will also take a unique look at a variety of topics including:

- Review of the fundamentals of marksmanship
- Review of common marksmanship problems and shooter solutions
- Training under time duress
- The value and pitfalls of competitive courses of fire

Required Equipment:

- Eye and ear protection for all students, instructors, and spectators
- Handgun holster
- A minimum of three (3) handgun magazines
- A minimum of 1000 rounds of handgun ammunition
- Body armor is recommended

[Click here](#) for instructor bios and contact information.

To register, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**

## November 2 - 3 - First Line Supervision - 0830 - 1600 hrs.

Fee: \$295

\*see Benchmark site for group rates\*

This seminar extensively focuses on skills and techniques that new unit supervisors might utilize in their day-to-day functions. It is designed for officers with little or no supervisory training who need such a program of study to oversee their unit's operation effectively.

### Topics Include:

- Supervision as a management tool
- Interpersonal communications
- Motivation and leadership skills
- Aspects and models for team building
- Performance appraisal
- Role of the supervisor as trainer and coach
- Use of discipline as an essential supervisory tool
- Employees with problems and problem employees
- Supervising officers from various backgrounds
- Handling critical incidents within and outside the unit
- Conflict resolution

Registration Deadline: October 22, 2023

To register, [click HERE](#)

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## November 13 - Field Search Software Certification

0900 - 17600 hrs. - \$495

Officers will learn how to search a suspect's computer using the latest proven technology. We provide the venue, instruction, certification, mobile computer lab, complete with case studies to aid with the hands-on learning experience. Students will be able to use the tools in the field by the end of the class.

All students will receive a licensed copy of Field Search (V5.2) software. Officers receive a 4GB USB drive with all course material, 15+ additional easy to use investigative software tools (Hashing tools, GEO tag tracing, etc.). Examine peripheral devices (USB drives, CD's, external hard drives, tablets, SD, Micro Sims Cards, multi-card readers, etc.) this may provide critical case information.

Field Search will find and display (Windows & some MAC's):

- Files sitting in the recycle bin (user believes they deleted these files, date and time deleted).
- Keyword Search looks for email address, victim names, credit card, or account numbers.
- URL records (Explorer, Edge, Chrome, Firefox, Opera, etc.) even deleted, some limitations WIN 11.
- Images (Pictures) several different formats-JPEG, GIF, BMT, PNG, and many more.
- Videos (Movies) several different formats-WMV, MPEG, FLV etc.

Students should bring a laptop to class!

For registration form, [click HERE](#)

**Click the link provided for more information and registration**



## December 12 - GLOCK Armorer's Course - 0800 - 1700 hrs.

Fee: \$250

Students will learn how to properly and safely use and maintain your weapon in a one day class.

To be eligible to take this course, you must be an active or retired law enforcement or military officer, GLOCK Stocking Dealer/Range Program Employee or current GSSF Member.

### Course Outline:

- Intro, Safety Check/Function, Field Stripping
- Slide and Frame Disassembly/Reassembly, Slide and Frame Options
- Magazines, Field Inspection Test, Rifling, Preventative Maintenance
- Lubrication, GLOCK Sights, Service Procedures
- Practical and Written Exam

### Course Objectives:

- Understand and be able to explain the design features of the GLOCK Safe Action System
- Demonstrate the knowledge and ability to maintain, troubleshoot and service all GLOCK pistols by passing the practical exam with a score of 80% or above on the written portion

For more information and to register, [click HERE](#)

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## December 13 - 14 - GLOCK Modular Optic System (MOS) Operator Course - 0800 - 1700 hrs. - Fee: \$400

\*Class to be held at the Bedminster Range\*

### Course Outline:

- Introduction, Required Equipment, Safety Brief
- Range Procedures/Commands, Nomenclature of the Pistol
- Ballistics, Dry Practice, Presentation of the Pistol
- The Fundamentals of Marksmanship, Red Dot Selection & Considerations
- Manipulation of the Pistol, Ready Positions, Malfunctions
- Target Engagements, Shooting on the Move

### Student Provided Equipment:

- GLOCK Pistol with Optic Mounted, with no modifications other than sights or external cosmetics
- Strong side, belt supported holster which covers the trigger & trigger guard. Duty holsters are highly encouraged, but not required
- A magazine carrier(s) with or without flaps, capable of carrying two magazines
- A minimum of three magazines
- A belt capable of supporting the weight of the holster, pistol & magazines
- 1.000 rounds of factory loaded ammunition of the proper caliber
- Eye protection, hearing protection & a hat or ball cap with a brim or bill to prevent fired cases from landing behind the shooters glasses

CONTINUED ON NEXT PAGE

**Click the link provided for more information and registration**



# DECEMBER 2023

In order to attend this course, you must meet one of the following requirements:

- Active or retired law enforcement, military or private security
- Posses a current Concealed Carry Permit from your state
- Provide a Statement on NO Criminal History from a law enforcement agency

For more information and to register, [click HERE](#)

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Click for Calendar

**Click the link provided for more information and registration**